

ESENDER_LOGIN:	GB007
CUSTOMER_LOGIN:	KBPDART
NO_DOC_EXT:	2020-123456
SOFTWARE_VERSION:	20200731
ORGANISATION:	Due North
COUNTRY:	UK
PHONE:	+44 8452930459
E_MAIL:	ojeu.administrative@due-north.com

LANGUAGE:	EN
CATEGORY:	ORIG
FORM:	F02
VERSION:	R2.0.9.S03
DATE_EXPECTED_PUBLICATION:	/

## Contract notice

### Supplies

#### Legal Basis:

Directive 2014/24/EU

#### **Section I: Contracting authority**

##### I.1) **Name and addresses**

Official name: Dartford Borough Council  
Postal address: Civic Centre, Home Gardens  
Town: Dartford  
NUTS code: UK UNITED KINGDOM  
Postal code: DA1 1DR  
Country: United Kingdom  
Contact person: DBC Procurement Team  
E-mail: [procurement@dartford.gov.uk](mailto:procurement@dartford.gov.uk)  
Telephone: +44 1322343315

##### **Internet address(es):**

Main address: <http://www.dartford.gov.uk>

##### I.2) **Information about joint procurement**

##### I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.kentbusinessportal.org.uk>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.kentbusinessportal.org.uk>

##### I.4) **Type of the contracting authority**

Regional or local authority

##### I.5) **Main activity**

General public services

#### **Section II: Object**

##### II.1) **Scope of the procurement**

###### II.1.1) **Title:**

National Public Sector Workplace Supplies and Services Framework  
Reference number: DN489955

###### II.1.2) **Main CPV code**

30100000 Office machinery, equipment and supplies except computers, printers and furniture

###### II.1.3) **Type of contract**

Supplies

###### II.1.4) **Short description:**

The Contracting Authority wishes to establish a framework agreement for the provision of workplace supplies and services. The framework will focus upon, but not be limited to, the supply of office stationery, paper, print consumables, cleaning and janitorial supplies including paper and hygiene products, personal protective equipment including first aid, IT and print consumables and peripherals, paper supplies, waste services, furniture, specialist print and related services and promotional products. The Contracting Authority wishes

to establish a Framework Agreement to meet the workplace supplies and services needs of organisations across the entire public sector across a ten Lots as detailed below; covering the broad range of workplace supplies and services detailed above and within the Invitation to Tender documentation. The framework is let on behalf of the Dartford Borough Council but will also be open for use by all other public sector contracting authorities (and any future successors to these organisations), (as defined in Part 1, General, 2 (1) of the Public Contract Regulations 2015) or their agents. These include but are not limited to central government departments and their agencies, Non-Departmental Public Bodies (NDPBs), NHS bodies (including; acute trusts, ambulance trusts, primary care trusts, care trusts, NHS hospital trusts, strategic health authorities, mental health trusts, special health authorities), Local Authorities, Police Authorities, Emergency Services, Educational Establishments (including Schools, Universities, Academies, Academies Trusts, Free Schools, Colleges of Further Education), Hospices, National Parks and Registered Social Landlords who have a need to purchase these services.

Full details of the classification of end user establishments and geographical areas is available on: <http://www.npg-ltd.com/tenders/>

Please refer to details further in this notice for Lot specific CPV codes.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The framework will consist of ten Lots as detailed below:

Lot 1 - National Workplace Supplies and Services One-Stop-Shop

Lot 2 - Office Supplies, Paper and Print Consumables

Lot 3 - Cleaning and Janitorial Supplies including Paper and Hygiene Products

Lot 4 - Personal Protective Equipment including First Aid

Lot 5 - IT and Print Consumables and Peripherals

Lot 6 - Paper Supplies

Lot 7 - Waste Services – Collection, Shredding and Processing

Lot 8 – Office, Residential and Domestic, Classroom and Educational Furniture

Lot 9 – Specialist Print and Related Services

Lot 10 - Promotional Products

The Contracting Authority is looking to appoint up to three suppliers to each of the framework Lots.

II.2) **Description**

II.2.1) **Title:**

Lot 1 - National Workplace Supplies and Services One-Stop-Shop

Lot No: 1

II.2.2) **Additional CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages

30100000 Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

II.2.4) **Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of workplace services and supplies, with the intention of creating a one-stop-shop for such supplies and services. The supplies and services will include, but not be limited to:

- i) Office stationery and supplies
- ii) IT and print consumables and peripherals
- iii) Paper supplies
- iv) Cleaning and janitorial supplies including paper and hygiene products
- v) Personal protective equipment including first aid
- vi) Furniture
- vii) Catering supplies and equipment
- viii) Workwear and related clothing
- ix) Office waste services
- x) Office equipment and supplies
- xi) Promotional products
- xii) Personal care and medical consumables
- xiii) Domestic appliances
- xiv) Specialist print and related services

MAIN CPV: 30100000, 30192700

ADDITIONAL CPV: 03000000, 18100000, 18200000, 18300000, 18400000, 18800000, 22000000, 22100000, 22200000, 22400000, 22800000, 22900000, 24000000, 30000000, 30100000, 30190000, 30191000, 30191100, 30192000, 30192110, 30192112, 30192113, 30197000, 30197630, 30197640, 30197641, 30197642, 30197643, 30197644, 30197645, 30199000, 30200000, 30234000, 30237200, 30237300, 30237310, 33141620, 33141623, 33000000, 33199000, 33700000, 33760000, 33770000, 35110000, 35810000, 39000000, 39100000, 39130000, 39134000, 39140000, 39141000, 39150000, 39160000, 39220000, 39700000, 39800000, 39830000, 51000000, 55200000, 64000000, 64100000, 79400000, 79900000, 90500000, 90510000, 90511400, 90514000

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework. Initial estimates consider a value range for this lot of between 10,000,000 GBP and 60,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

II.2) **Description**

II.2.1) **Title:**

Lot 2 - Office Supplies, Paper and Print Consumables

Lot No: 2

II.2.2) **Additional CPV code(s)**

30000000 Office and computing machinery, equipment and supplies except furniture and software packages

30100000 Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

II.2.4) **Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of office supplies, paper and print consumables

MAIN CPV: 30100000, 30192700

ADDITIONAL CPV: 22000000, 22100000, 22200000, 22400000, 22800000, 22900000, 30000000, 30100000, 30190000, 30191100, 30192000, 30192110, 30192112, 30192113, 30197630, 30197640, 30197641, 30197642, 30197643, 30197644, 30197645, 30199000, 30237310, 79400000, 79900000.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework.

Initial estimates consider a value range for this lot of between 2,500,000 GBP and 30,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

II.2) **Description**

- II.2.1) **Title:**  
Lot 3 - Cleaning and Janitorial Supplies including Paper and Hygiene Products  
Lot No: 3
- II.2.2) **Additional CPV code(s)**  
39830000 Cleaning products
- II.2.3) **Place of performance**  
NUTS code: UK UNITED KINGDOM
- II.2.4) **Description of the procurement:**  
The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of Cleaning and Janitorial Supplies including Paper and Hygiene Products.  
MAIN CPV: 39830000  
ADDITIONAL CPV: 24000000, 33760000, 33770000, 39000000, 39800000, 79400000
- II.2.5) **Award criteria**  
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Start: 01/11/2020  
End: 31/10/2023  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: yes  
Description of options:  
The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**  
The quantity and value of the framework will be determined by the up-take from end users of the framework. Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.  
The contracting authority is looking to appoint up to three suppliers for this Lot.
- II.2) **Description**
- II.2.1) **Title:**  
Lot 4 - Personal Protective Equipment including First Aid  
Lot No: 4
- II.2.2) **Additional CPV code(s)**  
18100000 Occupational clothing, special workwear and accessories
- II.2.3) **Place of performance**  
NUTS code: UK UNITED KINGDOM
- II.2.4) **Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of Personal Protective Equipment including first aid.

MAIN CPV: 18100000

ADDITIONAL CPV: 18200000, 18300000, 18400000, 18800000, 30190000, 33141620, 33141623, 33000000, 33199000, 35110000, 35810000, 79400000

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework.

Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

II.2) **Description**

II.2.1) **Title:**

Lot 5 - IT and Print Consumables and Peripherals

Lot No: 5

II.2.2) **Additional CPV code(s)**

30200000 Computer equipment and supplies

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

II.2.4) **Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of IT and print consumables and peripherals

MAIN CPV: 30200000

ADDITIONAL CPV: 30000000, 30100000, 30192000, 30192110, 30192112, 30192113, 30234000, 30237200, 30237300, 30237310, 79400000,

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

- 
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Start: 01/11/2020  
End: 31/10/2023  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: yes  
Description of options:  
The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**  
The quantity and value of the framework will be determined by the up-take from end users of the framework. Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.  
The contracting authority is looking to appoint up to three suppliers for this Lot.
- II.2) **Description**
- II.2.1) **Title:**  
Lot 6 - Paper Supplies  
Lot No: 6
- II.2.2) **Additional CPV code(s)**  
30197642 Photocopier paper and xerographic paper
- II.2.3) **Place of performance**  
NUTS code: UK UNITED KINGDOM
- II.2.4) **Description of the procurement:**  
The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of Paper Supplies.  
MAIN CPV: 30197642  
ADDITIONAL CPV: 22800000, 30000000, 3019200, 30196730, 30196740, 30196741, 30197643, 30197644, 30197645, 30199000, 79400000
- II.2.5) **Award criteria**  
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Start: 01/11/2020  
End: 31/10/2023  
This contract is subject to renewal: no
- II.2.10) **Information about variants**  
Variants will be accepted: no



**II.2.11) Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

**II.2.12) Information about electronic catalogues****II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework. Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

**II.2) Description****II.2.1) Title:**

Lot 7 - Waste Services – Collection, Shredding and Processing

Lot No: 7

**II.2.2) Additional CPV code(s)**

90500000 Refuse and waste related services

**II.2.3) Place of performance**

NUTS code: UK UNITED KINGDOM

**II.2.4) Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of Office Waste Services. Office Waste Services will include, but not be limited to i) non confidential office waste collection and recycle/disposal, ii) confidential office waste collection, shredding and recycling/disposal.

MAIN CPV: 90500000

ADDITIONAL CPV: 90511400, 90510000, 90514000, 79400000

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value****II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

**II.2.12) Information about electronic catalogues****II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework. Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

II.2) **Description**

II.2.1) **Title:**

Lot 8 - Office, Residential and Domestic, Classroom and Educational Furniture

Lot No: 8

II.2.2) **Additional CPV code(s)**

39000000 Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

II.2.4) **Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of furniture products, including planning supply and installation of the same. The range will include, as a minimum, office, residential and domestic furniture, library furniture and classroom and educational furniture and associated services.

MAIN CPV: 39000000

ADDITIONAL CPV: 30190000, 30191100, 39100000, 39130000, 39134000, 39140000, 39141000, 39150000, 39160000, 79400000, 79900000

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework.

Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

**II.2) Description****II.2.1) Title:**

Lot 9 - Specialist Print and Related Services  
Lot No: 9

**II.2.2) Additional CPV code(s)**

22000000 Printed matter and related products

**II.2.3) Place of performance**

NUTS code: UK UNITED KINGDOM

**II.2.4) Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of specialist print and related services, complemented by fulfilment, hybrid and related mailing services.

MAIN CPV: 22000000

ADDITIONAL CPV: 22100000, 22200000, 22400000, 22800000, 22900000, 51000000, 64000000, 64100000, 79400000, 79900000

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value****II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

**II.2.12) Information about electronic catalogues****II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework.

Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

**II.2) Description****II.2.1) Title:**

Lot 10 - Promotional Products  
Lot No: 10

**II.2.2) Additional CPV code(s)**

30100000 Office machinery, equipment and supplies except computers, printers and furniture

**II.2.3) Place of performance**

NUTS code: UK UNITED KINGDOM

**II.2.4) Description of the procurement:**

The Contracting Authority wishes to make available to Participating Public Sector Bodies a comprehensive range of Promotional Products.

MAIN CPV: 30100000

ADDITIONAL CPV: 18100000, 18400000, 22000000, 22800000, 30000000, 30190000, 30191000, 30192000, 30197000, 30199000, 35810000, 39150000, 79400000

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2020

End: 31/10/2023

This contract is subject to renewal: no

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: yes

Description of options:

The Contracting Authority reserves the right to extend the framework by a period, or periods, totalling no more than twelve months, at its absolute discretion.

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

The quantity and value of the framework will be determined by the up-take from end users of the framework.

Initial estimates consider a value range for this lot of between 1,000,000 GBP and 10,000,000 GBP over the full four year framework term.

The contracting authority is looking to appoint up to three suppliers for this Lot.

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.1.2) Economic and financial standing**

**III.1.3) Technical and professional ability**

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.2) Contract performance conditions:**

**III.2.3) Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 30

In the case of framework agreements, provide justification for any duration exceeding 4 years:

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue****IV.1.6) Information about electronic auction****IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2) Administrative information****IV.2.1) Previous publication concerning this procedure****IV.2.2) Time limit for receipt of tenders or requests to participate**

Date: 07/09/2020

Local time: 12:00

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4) Languages in which tenders or requests to participate may be submitted:**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender****IV.2.7) Conditions for opening of tenders**

Date: 07/09/2020

Local time: 12:00

**Section VI: Complementary information****VI.1) Information about recurrence**

This is a recurrent procurement: no

**VI.2) Information about electronic workflows****VI.3) Additional information:**

Initial estimates consider a total value range across all Lots of between 20,500,000 GBP and 170,000,000 GBP over the full four year framework term.

It is anticipated that, as a minimum, the Contracting Authority will utilise this framework for its workplace solutions and supplies requirements. However, it cannot guarantee that any purchases will be made through the framework during the course of the agreement. The Contract Authority's current workplace solutions framework is utilised by a number of public sector organisations but, again, no guarantee of future purchases under the framework can be given. The volume of the requirement under this framework is therefore dependent upon the take up of the agreement by potential end users. The total value of the framework is anticipated not to exceed 170,000,000 GBP over the four year term of the framework.

Common procurement vocabulary (CPV) for entire Framework:

03000000, 18100000, 18200000, 18300000, 18400000, 18800000, 22000000, 22100000, 22200000, 22400000, 22800000, 22900000, 24000000, 30000000, 30100000, 30190000, 30191000, 30191100, 30192000, 30192110, 30192112, 30192113, 30197000, 30197630, 30197640, 30197641, 30197642, 30197643, 30197644, 30197645, 30199000, 30200000, 30234000, 30237200, 30237300, 30237310, 33141620, 33141623, 33000000, 33199000, 33700000, 33760000, 33770000, 35110000, 35810000, 39000000, 39100000, 39130000, 39134000, 39140000, 39141000, 39150000, 39160000, 39220000, 39700000,

39800000, 39830000, 51000000, 55200000, 64000000, 64100000, 79400000, 79900000, 90500000, 90510000, 90511400, 90514000

The Contracting Authority reserves the right to extend the framework by twelve months at its absolute discretion. The following information will be detailed within the tender documentation:

Award criteria

Legal, economic, financial and technical information

Any deposits and guarantees required

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Dukefield Limited are acting as agents of Dartford Borough Council in the development and ongoing contract management of this framework. The Contracting Authority will be using an e-tendering system to conduct the procurement exercise. This opportunity will be completed electronically via ProContract.

Dartford Borough Council wishes to award a Framework Agreement for the provision of a suite of workplace supplies and services to include, but not be limited to, the supply of office stationery, paper, print consumables, cleaning and janitorial supplies including paper and hygiene products, personal protective equipment including first aid, IT and print consumables and peripherals, paper supplies, waste services, furniture, specialist print and related services and promotional products. and associated consultancy services to fulfil the requirements of the wider public sector as a whole in this respect.

Full details of the project can be obtained by registering a formal expression of interest for this opportunity on the Kent Business Portal: [www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)

The Contracting Authority shall not be under any obligation to accept the lowest tender or indeed any tender. The Contracting Authority further reserves the right not to award any contract as a result of the procurement process and reserves the right to cancel the entire process or parts of the tender process commenced by the publication of this notice and in no circumstances will it be liable for any costs incurred by tenderers. The value of the framework provided in this notice is only an estimate and the Contracting Authority cannot guarantee any business through this framework agreement. The Contracting Authority wishes to establish a Framework Agreement open for use by all Public Sector Bodies as detailed in this notice.

#### VI.4) **Procedures for review**

##### VI.4.1) **Review body**

Official name: Dartford Borough Council

Postal address: Civic Centre, Home Gardens

Town: Dartford

Postal code: DA1 1DR

Country: United Kingdom

E-mail: [procurement@dartford.gov.uk](mailto:procurement@dartford.gov.uk)

Telephone: +44 1322343315

##### VI.4.2) **Body responsible for mediation procedures**

Official name: Dartford Borough Council

Postal address: Civic Centre, Home Gardens

Town: Dartford

Postal code: DA1 1DR

Country: United Kingdom

E-mail: [procurement@dartford.gov.uk](mailto:procurement@dartford.gov.uk)

Telephone: +44 1322343315

##### VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

Lodging of Appeals: Dartford Borough Council shall in accordance with the Public Contracts Regulations 2015, incorporate a minimum 10 day standstill period commencing at the point that information on the intention to award the contract is sent to tenderers. The Council shall, as soon as possible after the decision has been made, inform the tenderers and candidates of its decision, and shall do so by notice in writing by the most rapid means of communication practicable. If an appeal regarding the award of contract has not been successfully resolved then the Public Contract Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within three months. If a declaration of ineffectiveness is sought, any such actions must be brought within 30 days where the Contracting Authority has communicated the award of the contract and a summary of reasons to tenderers, or otherwise within 6 months of the contract being entered into. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the Contracting Authority to amend any document and may award damages. If the contract has been entered into the Court, may depending upon the circumstances, award damages, make a declaration of ineffectiveness, order the Contracting Authority to pay a fine, and/or order that the duration of the contract be shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.

VI.4.4) **Service from which information about the review procedure may be obtained**

Official name: Dartford Borough Council

Postal address: Civic Centre, Home Gardens

Town: Dartford

Postal code: DA1 1DR

Country: United Kingdom

E-mail: [procurement@dartford.gov.uk](mailto:procurement@dartford.gov.uk)

Telephone: +44 1322343315

VI.5) **Date of dispatch of this notice:**

31/07/2020